



MEMORANDUM

DATE: May 4, 2023

TO: Board of Commissioners

FROM: Jason Herbst, Executive Director
Tina Becke, Superintendent of Business Services

SUBJECT: Budget Amendment

Attached is an amendment to the Crystal Lake Park District's Budget and Appropriation Ordinance for the 2022-2023 fiscal year. Although the appropriated amounts may have covered these overages, the amendment will update the budgeted amounts for the year-end reports.

An amendment to the budget and appropriation ordinance requires the same procedures as passing the original budget. The ordinance will be placed on display, in tentative form, for public inspection for 30 days prior to final action, at the June 15th Board meeting. A notice of public hearing will be published on June 8, at least one week prior to the hearing which will also be held at the June 15th Board meeting.

RECOMMENDATION:

Adopt Ordinance 23.24.01, an amendment to Ordinance 21.22.20, A Combined Annual Budget and Appropriation Ordinance for the fiscal year ending April 30, 2023, authorizing the transfer of budgeted amounts within the following individual funds: General Fund, Recreation Fund, Special Recreation Fund, Aquatic Fund, Food Service Fund, Capital Projects Fund, Driving Range Fund, and the Racket Club Fund.

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ORDINANCE 23.24.01

AN ORDINANCE AMENDING ORDINANCE 21.22.20, A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CRYSTAL LAKE PARK DISTRICT, CRYSTAL LAKE, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CRYSTAL LAKE PARK DISTRICT:

SECTION I.

The annual Budget and Appropriation Ordinance for the CRYSTAL LAKE PARK DISTRICT for the fiscal year beginning May 1, 2022 and ending April 30, 2023 is amended as follows:

SECTION II.

As part of the annual budget, it is stated:

- A. Section II, c. That the amended estimated expenditure contemplated for the fiscal year are \$21,872,891.
- B. Section II, d. That the amended estimated cash expected to be on hand at the end of the fiscal year is \$4,661,077.

SECTION III.

That the following Funds shall be amended as follows:

Crystal Lake Park District

Amendment to Amounts Budgeted and Appropriated: 2022-2023

	Additional Budgeted	Additional Appropriated
<u>A. General Fund</u>		
Contractual Services	10,000	10,000
Uncapitalized Improvements	(10,000)	(10,000)
Operating Transfer	<u>(200,000)</u>	<u>(200,000)</u>
TOTAL GENERAL FUND	\$ (200,000)	\$ (200,000)

<u>B. Recreation Fund</u>		
Program Salaries and Wages	42,850	42,850
Program Contractual Services	1,123	1,123
Operating Transfer	<u>200,000</u>	<u>200,000</u>
TOTAL RECREATION FUND	\$ 243,973	\$ 243,973

C. IMRF
No Change

D. Liability Fund
No Change

E. Bond and Interest Fund
No Change

F. Audit
No Change

<u>G. Special Recreation Fund</u>		
Salaries and Wages	25,500	25,500
NISRA Contribution	(3,022)	(3,022)
Other Expenses	<u>1,785</u>	<u>1,785</u>
TOTAL SPECIAL RECREATION FUND	\$ 24,263	\$ 24,263

H. Natural History Fund
No Change

	Additional Budgeted	Additional Appropriated
<u>I. Aquatic Fund</u>		
Program Salaries and Wages	168	168
Program Contractual Services	2,127	2,127
Program Commodities	2,323	2,323
Contractual Services	1,199	1,199

TOTAL AQUATIC FUND \$ 5,817 \$ 5,817

<u>J. Food Service Fund</u>		
Salaries and Wages	6,072	6,072
Contractual Services	(500)	(500)
Commodities	30,965	30,965
Other Expenses	472	472

TOTAL FOOD SERVICE FUND \$ 37,009 \$ 37,009

<u>K. Capital Projects Fund</u>		
Projects	89,200	89,200

TOTAL CAPITAL PROJECTS FUND \$ 89,200 \$ 89,200

<u>L. Driving Range Fund</u>		
Contractual Services	(3,700)	(3,700)
Uncapitalized Improvements	10,807	10,807

TOTAL DRIVING RANGE FUND \$ 7,107 \$ 7,107

<u>M. Racket Club Fund</u>		
Contractual Services	(10,100)	(10,100)
Pro Shop	15,439	15,439

TOTAL RACKET CLUB FUND \$ 5,339 \$ 5,339

SECTION IV.

All ordinances or parts of ordinances in conflict are hereby repealed.

SECTION VI.

This ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Approve:

President

Attest:

Secretary

Passed: _____

Approved: _____